



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GANGA INSTITUTE OF EDUCATION, KABLANA (JHAJJAR)
Name of the head of the Institution	DR GEETA PRABHA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01251239485
Mobile no.	8684000935
Registered Email	gangainstituteofeducation@gmail.com
Alternate Email	principal@gangainstituteofeducation.com
Address	20 K.M.MILESTONE, JHAJJAR-BAHADURGARH ROAD, VILLAGE- KABLANA, JHAJJAR, HARYANA
City/Town	JHAJJAR
State/UT	Haryana

IQAC		
Extension Lecture	27-Jul-2019 1	56
State level Quiz competition at M.D.University Rohtak	09-Aug-2019 1	3
Workshop On Teaching Skills	19-Aug-2019 5	125
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized workshops and seminars to enhance research skills, communication skills and life skills in teachers and students.

Organized Extension lectures to maintain quality education.

Conducted activities and competitions to develop awareness among students.

Feedback was collected and analyzed.

School Engagement Program for 4 months.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Admissions of the Session	Admissions were made as per university norms
Academic Calendar and Time Table	Academic calendar was prepared. Time table was also prepared by Time Table Committee
Orientation Program for current session	Orientation Program was conducted.
Discussion on Results	Results of B.Ed. and M.Ed. were prepared and analyzed by IQAC
Internship program of B.Ed. And M.Ed.	Internship Program was completed successfully
Addition in Library	Books, Journals and econtent was added in library
Trips and tours	Trips were organized
Extension Lectures	Extension lectures were conducted
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

25-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, Ganga Institute of Education has Management Information System. In order to facilitate administration, management, and accounting functions, the Institute utilizes ERP software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute follows the guidelines established by its parent institution, Maharshi Dayanand University in Rohtak, for its B.Ed. and M.Ed. programs. A committee to administer the apt implementation of the university's curriculum in accordance with academic demands has been established at the institute. There is a well-established and transparent system in place at the Institute for delivering and documenting its courses. At the start of each semester, the Institute creates an activity calendar for the upcoming academic year that includes academic courses, as well as co-curricular and extra-curricular events. The timetable committee is formed for the academic year which is then displayed on the notice board. The orientation/Student Induction program is organized in which the principal introduces new students to the Institute's infrastructure, library facilities, curriculum, mission, vision, and numerous activities. The teachers give them an overview of the program, and the syllabus and also share with them the various reference books and relevant links that can be found online. At the beginning of each session, the teachers prepare a thorough teaching plan that involves the delivery of lectures, tutorials, and practical's. For the purpose of efficiently delivering the curriculum, the faculty members make use of a variety of pedagogical approaches, methods, presentations, group discussions, etc. The labs at the Institute are well-equipped to facilitate the teaching of practical skills. Regular meetings are held for the purpose of reviewing the teaching, planning the unit tests, organizing seminars, workshops, and other similar activities. The students are given assignments, seminars, and projects designed to improve their teamwork, leadership, etc. Students are given the opportunity to learn about the most recent trends and developments in the field by attending lectures given by prominent faculty members from other universities. The teachers make use of the most appropriate skills and techniques to teach the curriculum in the best way possible. The Institute arranges educational tours for students, conducts Internship programs for B.Ed. and M.Ed. students, and offers field trips for students' practical exposure. The internship program allows students to engage with school officials, which improves their employment skills. When it comes to academic, social, personal and financial challenges, our school uses a mentor-mentee approach to help students work through these issues. Low achievers are offered remedial tutoring to help them overcome their obstacles. Objectives of the course are evaluated by students' performance in internal exams, group discussions, presentations, and university examinations.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MEd	Education	07/08/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Reading Reflecting on Text	09/09/2019	200
Understanding the Self	09/09/2019	200
Drama Art in Education	09/09/2019	200
Critical understanding in ICT	09/09/2019	200
Communication and Expository Writing	24/09/2019	28
Self-Development	24/09/2019	28
Academic Writing	24/09/2019	28
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Engagement Program (B.Ed. 1st year)	200
MEd	Internship: Teacher Education Institute (Phase-I & II, Three Weeks) of M.Ed.	28
BEd	School Internship (B.Ed. 2nd year)	191
MEd	Internship in Specialized Area (In School: 28 Days)	33
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Any Institutes development may be measured through the use of feedback. The Institute considers comments and suggestions from Students, Teachers, Employers, Alumni, and Parents as a valuable feedback. It contributes to the development of fresh insights for the purpose of further improvement. The procedure for the collecting of feedback is as follows: Everyone who has a stake in the matter receives a feedback form. After collecting the feedback form that has been filled out, the data is then loaded into an excel file. The calculation of each parameter requires the entry of numerical data into a number of different Excel sheets. In the end, a graphical depiction of the data is given at the IQAC meeting. Each criterion is analyzed, and recommendations are made for further enhancing the qualities that are lacking, according to the comments received. The findings of the analysis, which was based on the responses of students, indicate that the quality of the course content is high and the teachers are experts in their fields. The feedback data from students revealed that the Library and administrative support are also very good. The Institute receives a good rating overall. The Institute has to work out on weaker areas such as lack of placement facilities, student encouragement, and other similar things by arranging various Faculty Development Programs, Workshops, and Seminars. The positive replies that were received from parents input show that the Institute is performing appreciably in terms of its admissions procedure, learning atmosphere, and ability to organise extra-curricular activities. There is room for improvement in terms of the placement criterion. The Institute holds Alumni Meets in order to directly solicit input from former students and facilitate face-to-face information exchange with them. The replies from Alumni demonstrate the significance of the Institute in the progression of the Alumni, and that they are Proud to be associated with the Institute. The component that needs improvement is the way in which alumni contribute to the Institutes financial stability. In addition, feedback is collected from the teachers as well. According to the replies from the teachers, the course curriculum is suitable, and they have the freedom to choose the teaching methods, strategies, and materials that they want to use.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	0	200
MEd	Education	50	0	28
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	200	28	6	6	12
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	20	2	0	12
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Both the undergraduate and graduate programmes at the institute make use of a Mentor-Mentee/Tutoring system. The students are organised into groups, and a single teacher is in charge of each of those groups. During the tutorial sessions, students talk about their issues, whether they are linked to schoolwork or to other aspects of their lives. Even after class has ended, the tutors are available to the students for guidance and assistance, and this can take place in person or over the phone. Counseling is provided for them as a result, and this addresses both their personal and intellectual concerns. Students are encouraged to take part in a variety of academic, extracurricular, and co-curricular activities, including seminars, workshops, discussions, debates, extension lectures, contests, quizzes, cultural events, and community service. For underachievers, remedial classes are also organised. In addition to this, the tutors are responsible for making sure that their groups are placed appropriately with the assistance of the placement cell. The tutors assist their groups in expanding their intellectual capabilities and refining aspects of their personalities. The objective of the tutorial group is to improve the students knowledge, abilities, creative potential, and overall enjoyment of the learning process. Additionally, tutors assist their groups in developing their self-confidence, communication skills, and other relevant abilities.

For the purpose of maintaining consistent connectivity with their respective teachers, tutorial groups are expected to show up to each and every session that is listed on the timetable. The tutor for each group is responsible for keeping track of their groups educational data, attendance record, and overall performance in class. T In the tutoring/mentoring system, all students with diverse backgrounds receive fair treatment or services. Students talk about their issues via the phone, in open group sessions, and in one-on-one consultations. Remedial classes, sessions devoted to career counselling, and general yoga instruction are all offered to students on an as-needed basis. Students critical and creative thinking skills are enhanced by participation in group discussions on a variety of themes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
452	12	1 : 38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	12	21	1	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Education	2	29/10/2020	16/11/2020
MEd	Education	2	Nil	17/12/2020
MEd	Education	4	30/09/2020	27/10/2020
BEd	Education	1	Nil	14/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Affiliated to Maharshi Dayanand University, Rohtak, the Institute adheres to the CIE pattern of the University. Internal assessment is given 20 points, while external examinations are given 80 points. Listed below are the requirements for receiving 20 Internal Assessment in Theory Papers. a) 1) A 10 point Task Assignment for every Theory Paper-10 mark b) One test per theoretical paper c) A maximum of 5 marks for attendance where 0 marks for up to 75, 2 marks for 80, 3 marks for 90 and 4 marks for 90 and 5 marks for above 90 attendance. Through Orientation Program and Student Induction Program, the timetable of in-class evaluations is made clear to students and teachers, and it is also posted on the noticeboard and website. The Institute has implemented the following changes to its internal exams in accordance with the rules.

Planning the students Internal House exam. Keeping a close watch on the students attendance. Internal assessments are uploaded on the University portal (e-Rishi ERP). Teachers utilize students Internal Assessment results to plan remedial lessons to help them improve. CIE includes class tests, unit tests, house exams, assignments, projects, and presentations. Objective and subjective questions are included in the Unit Test and Internal House Tests, preparing students for the annual external exam. Students submit their assignments according to the provided timeline.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of each session, the IQAC of the institute creates an academic calendar to plan out curricular and extracurricular events in accordance with the Academic Calendar of M. D. University, Rohtak. At the beginning of each session, an academic calendar is posted on the institutes website and displayed on the institutes notice board. This calendar includes information about working days, public holidays, the admissions process, date-specific extension activities, celebrations of festivals, inter-house competitions, trips, tours, annual prize distribution, semester/year-wise teaching plans, and a tentative date for the beginning of the semesters or years examinations. The procedure of evaluation is carried out in accordance with the universitys guidelines. In order to reduce exam stress and student anxiety, the examinations are administered in stages. The students are required to complete two different tasks, two different presentations, as well as written assessments and unit tests. On the practical side, teachers will first show Micro and Mega lessons to students before turning the lessons over to the students themselves to teach under the supervision of the teachers who are in charge of those subjects. In normal circumstances, the academic calendar is rigorously adhered to.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gangainstituteofeducation.com/program.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Education	BEd	Education	200	196	98
Education	BEd	Education	191	174	91.09
Education	MEd	Education	26	25	96.15
Education	MEd	Education	32	32	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gangainstituteofeducation.com/Student%20Satisfaction%20Survey%20Report%20-%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
E-tools of teaching	Education, M.D. University	27/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	8	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NL	Nil	0	NIL	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	2	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Awareness Rally on Environmental Cleanliness and Not Burning Crop Residuals	Gram Panchayat	5	125
Awareness rally on World AIDS Day	Gram Panchayat	4	112
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Aids awareness rally	Appreciation	Gram Panchayat	112
Awareness Rally on Environmental Cleanliness and Not Burning Crop Residuals	Appreciation	Gram Panchayat	125
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyaan	Gram Panchayat	Campus Cleanliness Drive	6	144
Aids Awareness	Gram Panchayat	Rally	6	112
Gender Issue	Gram Panchayat	Short movie on gender biasness	6	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
M.Ed. Internship 1st Year	28	Free transport facility	14
M.Ed. Internship 2nd Year	33	Free transport facility	28
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
16 weeks Internship	B.Ed.	16 Schools at Jhajjar Distt.	01/09/2019	31/12/2019	B.Ed. 2nd year
3 week Internship	M.Ed.	Pragya college of education	02/11/2019	16/11/2019	M.Ed. 1st year Student
28 days Internship	M.Ed.	Ganga International School, Kablana	11/09/2019	08/10/2019	M.Ed. 2nd year
4 Weeks Internship	B.Ed.	10 Schools at Jhajjar District	03/12/2019	17/12/2019	B.Ed. 1st year

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	0	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
705000	661772.75

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-Granthalaya	Fully	3.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	16260	0	86	0	16346
Reference Books	3632	0	40	0	3672	0
Journals	19	0	0	0	19	0
e-Journals	1	0	0	0	1	0
Digital Database	1	0	0	0	1	0
CD & Video	26	0	0	Nil	26	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Sonia Gupta	Education Academy	Youtube Channel	28/03/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	39	1	39	1	1	0	0	50	0
Added	5	0	5	0	0	0	0	0	0
Total	44	1	44	1	1	0	0	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Youtube channel	https://youtu.be/zxzw1wE2Pls

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

6200000	6031500.01	1500000	1554273.6
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Laboratories: The Ganga Group of Institutions Purchase department acquires laboratory equipment, specimens, and chemicals with the approval of the IQAC and the Chairman. Laboratory upkeep and equipment maintenance is the responsibility of the lab supervisor. It keeps track of the materials and equipment used in the lab. Physical Verification is performed to determine whether or not the equipment is operational or not. The process: Firstly, the lab in charge submits a proposal to the Purchase Committee outlining the labs requirements. The next step includes an acceptance by the Principal and transfers to the Administration following evaluation by the IQAC Purchase Committee. The process moves forward with the acceptance given by the Chairman who affirms an Allocation of funds to purchase equipment. Calls for price quotations and confirmation of the availability of the products are done. Each fiscal year, a stock verification and maintenance report is compiled.

Library: The Librarian asks the staff for book recommendations so that she can solicit new additions to the librarys collection. Once the final list of books has been compiled, the Librarian gets the go-ahead to purchase them. The lending period is fourteen days. Photocopying, online printing, and scanning are all permitted in the library. The library is divided into four sections: reading, circulation, reference, and periodicals in order to run smoothly. A suggestion box has been added to the library as a way to make it better. It is necessary to bring a no dues form before the examination in order to ensure that the books are returned. At regular intervals, physical inventory inspections are conducted to ensure that the librarys stock is safe from pests.

Sports: The sports committee is responsible for the upkeep of the sports facilities. Students can participate in both indoor and outdoor sports contests organised by the committee. The sports committee sends a proposal for the purchase of sports equipment to the IQAC and purchasing committees after verifying the stock register. The purchase order for the necessary items is then submitted. An annual sports event is conducted by the Institute to encourage participation in sports.

Computers: A vendor is given an annual contract to maintain computers after a competitive bidding process. It is up to the computer in charge to keep the computer and ICT lab in good condition. Wi-Fi and LAN connections are available in the computer lab for efficient networking. Non-repairable computer parts are disposed of as part of regular computer maintenance. The Institute has a sufficient number of computers with access to the internet and apps for various utilities. If a problem is identified, parts are repaired quickly.

Classrooms: Regular maintenance is performed on classrooms. Sweepers are there to ensure their cleanliness. After the commencement of admissions, classrooms are equipped with sufficient benches and desks for pupils. The fans and electrical appliances are functioning well, and if there is a requirement, the buying committee meets it with the approval of the principal. Budgets are authorised for campus maintenance and repair.

<http://www.gangainstituteofeducation.com/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.%20academic%20and%20support%20facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	165	850665

Financial Support from Other Sources			
a) National	Scholarship	11	0
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skills Development	17/08/2019	89	Center for Professional Life studies, M. D. University, Rohtak
Camp on Meditation	27/01/2020	92	Gurukul, Jhajjar
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	NET, CTET, STET Coaching	66	66	66	10
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2020	17	Nil	Nil	Nil	Nil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	66
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Students team participated in State Level Quiz Competition under Dr. Mangal Sein Chair at Maharshi Dayanand University Rohtak	State Level	2
Hindi Diwas: Inter-house Speech Competition	Institutional Level	45
Celebration Of Gandhi Jayanti Competition: One Act Play	Institutional Level	72
Fresher's Party	Institutional Level	375
Celebration of Dussehra Inter-house Soft board decoration and essay writing competition	Institutional Level	42
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	00	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institute implements a democratic system for choosing student representatives for its numerous committees. This provides a forum for students to represent themselves and communicate with Institute administration. These student representatives serve as a link between administration, the institution, and the students. It also helps students improve their careers, personalities, leadership skills, dedication to their job, team spirit, etc. The institute has well-structured Internal Quality Assurance Committees, Anti-Ragging Committees, Grievance Redressal Committees, Sexual Harassment Committees, Gender Sensitivity Committees, Students Welfare Committees, and Co-curricular

committees. Each member of the committee is a student representative. There appears to be a conducive atmosphere for student growth and development. The Anti-Ragging Committee offers a forum for students to lodge concerns about bullying at the Institute. This committee ensures that no student is harassed on campus, and if such problems emerge, this committee handles them. To date, no similar incidence has occurred at the Institute. Although the Institute has a Grievance Redress Committee and a Sexual Harassment Committee, but it has not yet received any substantial complaints. As a result, a positive atmosphere has been established for everyone. A Gender Sensitivity cell is developed to address gender issues inside the Institute and to ensure that men and women have equal opportunities. Students Welfare cell exists to ensure the well-being of students. The student is always put first at the institute, and they are encouraged to develop in every aspect of their life being. The co-curricular committee assists in the organisation of extracurricular events for students. The Institute hosts several events, such as Gandhi Jayanti, Hindi Divas, Dussehra, Diwali, Lohri, Republic Day, and International Womens Day celebrations. The majority of students were involved in the celebration of national holidays and cultural events. Prominent specialists were invited to conduct numerous extended lectures for the welfare of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the Institute has alumni association but it is not registered yet.

5.4.2 – No. of enrolled Alumni:

90

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. conducted one day workshop on resume writing. 2. conducted one week computer training program. 3. provided training of dance to students. 4. guided M.Ed. students by helping them identification of problem for their dissertation.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute adheres to the principles of decentralised governance and participatory management. Teaching and non-teaching staff members share the Institutes duties and contribute to the proper operation of administrative machinery. The institutions top administrative body is the Pawan Ganga Educational Societys Governing Body (Regd.). This administrative body includes all members of the management. To guarantee employee participation in management, the Institute has selected three staff members (two from teaching and one from non-teaching) for the governing board, Ganga Institute of Education, Kablana. The Governing Body, Principal, and staff members develop long and short-term goals for the institution, which include resource mobilisation, need assessment, and quality enhancement. The Governing Body and Principal make staff appointments in accordance with the norms of the University and the Haryana Government. The Governing Body, the Principal, and staff members are individually accountable for decision making, implementation, and review in their respective domains alongwith collaboratio with one another.

Various Committees have been formed at the Institute level to ensure the Institutes smooth functioning. In accordance with NAAC rules, the Internal Quality Assurance Cell is constituted including representatives from the parents, teachers, non-teaching staff, society, and students. The Internal Quality Assurance Cell regulates and monitors the functioning of all of its organs through its subcommittees, which include the Repairs Maintenance Committee, Discipline Committee, Time Table and Skill in Teaching Committee, CoCurricular Activities Committee, Internal Assessment Committee, Research Committee, Sports Committee, Extension Activities Committee, Library Committee, Women Cell, Guidance and Counseling Committee, and Redressal / Grievance Committee. The Internal Quality Assurance Cell monitors and oversees academic issues, ensuring quality while maintaining equity. It monitors the policy framework provided by the University, Directorate General Higher Education, Panchkula, and NCTE. The Finance committee oversees the use of finances and resources. To ensure excellence, all decisions leading to the most efficient use of college finances is made. The Repairs and Maintenance Committee is in charge of the Institutes construction, repair, and maintenance. The principal and the members of the faculty and staff are responsible for not only planning but also carrying out all academic activities in order to ensure successful teaching and learning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The Institutes affiliation is with Maharshi Dayanand University in Rohtak, Haryana. This university curriculum is followed by the Institute. In spirit, the Institute executes the curriculum of the University. The Institute has established a Curriculum Committee to assist with the implementation of the curriculum in light of the students local requirements. Faculty members are assigned subjects based on their area of expertise and amount of experience. Students are given the freedom to choose from a variety of options for their optional courses. The curriculum is complemented by extracurricular and academic activities conducted by the Institute.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>There is a fully computerized well-stocked digital library with an online research facility that subscribes to 19 educational journals. The books are correctly classified, cataloged, and organized for user convenience. Each M.Ed. student is provided four books at a time for a 14-day period, whereas each B.Ed. student is issued two books at a time. Documents can be photocopied via the librarys photocopiers. Faculty</p>

members provide suggestions for new books to be added to the library's collection. Books are distributed to needy, meritorious students for the duration of the session. The institute's infrastructure includes a library, a staff room, a hostel, a Multipurpose Hall, Sports Facilities, Placement Cell, Art and Craft Resource Center, and other facilities. There is continuous power backup. College laboratories include the Science lab, Computer lab, and Psychology lab. An Art and Craft Resource Centre also exists which provides room for sketching, painting, and other artistic endeavors.

Teaching and Learning

For more effective teaching and learning, the Institute uses ICT methodologies, tools, and resources. Students can improve teaching and learning with internet connection. Also, it helps M.Ed. students with research projects. The library's computers allow students to access electronic resources and create research presentations. Students from our institute are also given the opportunity to participate in internships at other educational institutions, which are designed to assist students improve their practical abilities. Workshops, trips, visits, seminars, extended lectures, and extracurricular activities all contribute to the improvement of the teaching and learning process. Assignments given and feedback received also contribute to more productive learning.

Human Resource Management

Both the members of the Faculty and the students are given the opportunity to demonstrate their talents and abilities in a variety of contexts. Staff members are strongly encouraged to attend professional development events including seminars and workshops. Training programs on technology, communication skills, etiquette, and new practices are being implemented for the non-teaching employees. The pupils were given the opportunity to participate in talent search programs as well as an inter-house competition.

Industry Interaction / Collaboration

The Institute has collaboration with Gram Panchayat for social and community work. Yoga workshop was conducted in

collaboration with Gurukul, Jhajjar. The Institute collaborates with schools for Internship for B.Ed. and M.Ed. students. List of schools were 1. Govt. Sr.Sec.School, Kablana, Jhajjar. 2. Ganga International School, Kablana, Jhajjar. 3. Ganga International School, Nuna Majra, Jhajjar. 4. Ganga International School, Sec-9, Bahadurgarh, Jhajjar. 5. Nav Jyoti High School, Badli Road, Bahadurgarh, Jhajjar. 6. Sir Pike International School, Gocchi, Jhajjar. 7. Indraprastha Int. Sr.Sec.School, Ruriawas, Jhajjar. 8. Shanti Gyan Niketan Public School, Seria, Jhajjar. 9. Maharshi Dayanand Sr.Sec.School, Khudan, Jhajjar. 10. Bright Career Sr.Sec.School, Raiya, Jhajjar. 11. Maharshi Dayanand Sr. Sec. School, Khudan, Jhajjar. 12. Hindu High School, Sulodha. 13. Hindu High School, Sulodha. 14. H. D. Public School, Birohar, Jhajjar. 15. Maharaja Aggersen School, Diwan Gate, Jhajjar.

Examination and Evaluation

Examination and Evaluation are administered in accordance with University regulations for internal assessment by the institution and at the conclusion of the academic year. The institution administers house examinations. The university administers the final examination, which is a centralized procedure supervised by the university. We employ a systematic approach to evaluate our students, which consists of class assessments, unit tests, and presentations. To ensure a thorough assessment, students are graded based on all aspects of their personalities, as well as their talents and skills. Evaluation of the results is done through the use of ICT. Every student receives a total of two different assignments.

Admission of Students

Students are given admission on online counselling provided by the university. Reservations are made for SC/ST/OBC communities. Students having 50 in either their Bachelors or Masters degree in Science/Social Science/Humanities/Commerce are eligible to apply for admission to the B.Ed. course. Bachelors in Engineering or Technology with a specialisation in Science and Mathematics with a minimum

	<p>55 from a UGC-recognized university/institution are also eligible for admission. Admission is based solely on merit. Needy students can get financial assistance and paying their fees in convenient instalments.</p>
<p>Research and Development</p>	<p>All students and teachers of the institute have well-equipped computer labs for research. The library has reference books, magazines, and e-journals. Nearly all faculty members have PCs, which helps with research. The institution has Internet connection for efficient research. Faculty are encouraged to publish in national and international publications and conferences. The Institute publishes the multidisciplinary, online journal Bhartiyam (ISSN 2277-1277). Encourages academic members to attend research-focused seminars/workshops/conferences, etc. The institute provides researchers with high-end computers software, and equipment. The institute encourages faculty members to pursue Ph.D. programs in reputable universities.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>All information pertaining to the NAAC, AISHE, NCTE, UGC, and NSP as well as M. D. University is compiled and sent through electronic media. All of the pertinent information is communicated to the employees, students, and administration of the institute by e-mail, and it is also made available on the website of the institute. In the library, the institute makes use of the e-Granthalaya programme. Academic calendar and timetable is developed, uploaded on Institute website and emailed to students and teachers.</p>
<p>Administration</p>	<p>The IFW Campus ERP 2.0 software is used for all of the administrative work done by the office administration. All of the information pertaining to students, teachers, admission, and other pertinent details is stored in software.</p>
<p>Finance and Accounts</p>	<p>All financial transactions, such as student fees, teachers salaries, and vendor payments, are handled by the ERP software.</p>

Student Admission and Support	Student admissions are based on academic merit and are handled through a Centralised Counselling System at the State Level. Allotments are made by the university using electronic means.
Examination	The institute sends the relevant enrollment information for new students directly to the university, where it is accessed electronically through the university portal. The filling out of the examination form, the acquiring of the admit card by the students, and eventually the uploading of the internal and external marks are all completed online. Students are provided with reminders at regular intervals on upcoming important dates.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms.Rekha Rani	Capacity Building Program	Faculty Development Center, Maharshi Dayanand University, Rohtak	2832
2019	Ms. Seema Verma	Capacity Building Program	Faculty Development Center, Maharshi Dayanand University, Rohtak	2832
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Extension Lecture on "Normal Probability	-	27/07/2019	27/07/2019	10	Nil

	Curve"					
2019	5 Days Workshop On Teaching Skills	Nil	19/08/2019	23/08/2019	10	Nil
2019	Extension Lecture on "Pedagogical Analysis" by Manju Budhwar	Nil	27/08/2019	27/08/2019	10	Nil
2019	Extension Lecture on "Models of Teaching" by Dr. Meena Sharma	Nil	07/09/2019	07/09/2019	10	Nil
2019	Extension Lecture on "Sampling Technique" by Dr. Seema Sirohi	Nil	19/10/2019	19/10/2019	10	Nil
2019	Extension Lecture on "Micro Teaching" by Dr. Meenakshi Bisnoi	Nil	30/11/2019	30/11/2019	10	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Capacity Building Program	2	10/08/2019	23/08/2019	15
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

5	7	1	7
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Faculty members who receive a better and higher opportunity, especially in the government sector, are encouraged, and on his or her request, they are promptly relieved to assist career growth. 2. Provision of free transportation facilities 3 2. Staff members children receive fee concession. 3. The accommodation at the hostel is provided free of charge. 4. Provision for Academic Leave 5. Participants are granted permission to attend and present papers at conferences, seminars, and workshops.</p>	<p>1. Provision of free transportation facilities 2. Fee concession for staff members children 3. A free accommodation in the hostel.</p>	<p>1. Payment of fee in easy Installments 2. Book Bank Facility 3. Fee concession to the needy once. 4. Free excess to I.T resources.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Account of the college is regularly audited by the auditor deputed on behalf of the management. Regular audit mechanism has been followed by the college. Internal Audit system constitutes of:- a) Daily checking of Physical Cash b) Proper maintenance creation of vouchers and ledger c) Proper utilization of allocated funds. d) Proper payment of Bills e) Proper record keeping f) Cross checking / sudden checking of accounts. External Audit is conducted by Chartered Accountant appointed by the Governing Body. The authorized person is responsible for finalization of Trust account and college account. This is annual process and made at the end of financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents teacher meet was organized by the Institute on 22nd May 2019 for B.Ed. and M.Ed. students. Suggestions of the parents were noted which were regarding monthly charges of transport in place of quarterly charges, more emphasis of computer training of students, more efforts for placement of students.

6.5.3 – Development programmes for support staff (at least three)

Free Transport facility to staff, Advance payment/Loan, Increments/festival gift.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. A systematized mechanism of mentorship along with the students feedback. 2. Bhartiyam an interdisciplinary, peer reviewed, online journal was enhanced. 3. Participation and conduction of international and national seminars / workshop / extension lectures increased for the benefits of students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Extension Lecture on "Normal Probability Curve" by Ms. Menka Chaudhary, Assistant Professor, Department of Education, M .D.University, Rohtak	27/07/2019	27/07/2019	27/07/2019	56
2019	Students team participated in State Level Quiz Competition under Dr. Mangal Sein Chair at Maharshi Dayanand University	09/08/2019	09/08/2019	09/08/2019	2

	Rohtak				
2019	5 Days Workshop On Teaching Skills	19/08/2019	19/08/2019	19/08/2019	125
2019	Extension Lecture on "Pedagogical Analysis" by Manju Budhwar , Satpriya College of Education, Rohtak	27/08/2019	27/08/2019	27/08/2019	118
2019	School Internship Programme (B.Ed 2nd year)	01/09/2019	01/09/2019	31/12/2019	191
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Short Movie on Gender Biasness	11/10/2019	11/10/2019	20	5
International Women Day	07/03/2020	07/03/2020	100	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Campus cleanliness Drive- Swachh Bharat Abhiyan, 2. Cracker free No smoke Diwali, 3. Awareness Rally For Environmental Cleanliness Not Burning Crop Residuals, 4. Reuse of used paper for administrative work, 5. Plantation Drive

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Physical facilities	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community				students and staff
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No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Human values and Professional ethics	13/07/2018	Handbook was published for information to stakeholders on human values and Professional Ethics Code of Conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Hindi Diwas: Inter-house Speech Competition	14/09/2019	14/09/2019	45
Celebration Of Gandhi Jayanti Competition: One Act Play	01/10/2019	01/10/2019	72
Celebration of Diwali: Inter house Diya and wall decoration competitions	26/10/2019	26/10/2019	337
Fit India Campaign On The Occasion Of National Sports Day By Prime Minister Shri Narendra Modi-Live Telecast Shown To Students Celebration Of Republic Day	25/01/2020	25/01/2020	122
Inter-house Flower arrangement competition and debate on "International Women's Day"	07/03/2020	07/03/2020	107

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Campus cleanliness Drive- Swachh Bharat Abhiyan, 2. Cracker free No smoke Diwali, 3. Awareness Rally For Environmental Cleanliness Not Burning Crop Residuals, 4. Reuse of used paper for administrative work, 5. Plantation Drive

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A) Title of the practice: - Model: 7E

- 1) Engage: Prospective teachers are engaged in various curricular and co-curricular activities. They are actively engaged in community projects.
- 2) Extricate: Students from diverse cultures are provided opportunities to work together and extricate themselves from Gender, religion, and communal bias.
- 3) Enthral: Students are exposed to expert lectures, workshops/seminars, research activities, and personality development programs where they may develop their intellectual powers.
- 4) Electrify: Ganga Institute of Education, by organizing cultural events, fresher's party, alumni meets, and various competitions, electrify the students' energy. Its civic responsibility forum is active and enthusiastic about inculcating civic and moral values among all.
- 5) Equip: Prospective teachers are equipped with the tools: communication skills, Micro Skills, technology, and handling of classroom situations. They are trained with problem-solving attitudes.
- 6) Establish: Prospective teachers are prepared to establish moral, civic, and human values by reflecting on their own behavior.
- 7) Endure: They are taught to be patient in adverse circumstances and be tolerant of diversities.

II. The context that required initiation of the practice Students of the 21st century are growing in the technology world. They are not merely citizens of one nation rather they are members of a global family. Their exposure is wide and teachers need to take up and meet their multifaceted issues to address. The explosion of knowledge has also made students smart enough. TEIs have the challenge to prepare such an equipped teacher who can meet the 21st-century students' demands and contribute to their all-round personality development and grooming.

III. Objectives of the practice

1. To engage the prospective teachers in various activities where they learn handling of new and varied situations.
2. To extricate them from false beliefs and biased mentality.
3. To impart their practical knowledge and train them in skills.
4. To electrify their young energy in constructive development for the nation.
5. To teach them tolerance in favor of mankind.
6. To equip them with the tools of technology, knowledge and positive attitude.
7. To establish moral, civic, and human values among them.

IV. The Practice It is true a teacher can make kings, administrators, worriers but all of them jointly cannot make a teacher. Keeping the most responsible figure of teacher in mind, all the practices are practiced to prepare capable teachers who can handle global issues and teach their students human, moral, and civic values. Students are members of various committees. Talent search programs and fresher party are organized. Seminar, workshops and expert lecture, personality development program was organized. Micro teaching and School teaching practice was organized.

V. Obstacles faced if any and strategies adopted to overcome them Strategies adopted: IQAC worked hard to manage timetable and activities schedule with timetable in-charge. Our M.Ed. students have been given a project to create a resource pool.

VI. Impact of the practice 7Es has developed an insight among prospective teachers in various disciplines additionally they have been sensitized toward their civic, moral, and professional responsibilities. Their communication skills have been polished by providing those opportunities and training by professionals and teacher educators. Good Academic Result is the output of the practice.

VII. Resources required intellectual resources. Techno-advance classrooms. Finance. More electronic and print resources.

B) Title of the practice: Environmental Activities The Institute organizes Plantation Drive, Environment day, etc every year to promote environment consciousness among students and teachers.

1. The context that required initiation of the practice. The context is to make the environment healthy and pollution free.
2. Objectives of the practice- To keep the campus clean and green. Waste Management. To spread awareness of cleanliness.
3. The Practice • Effective Garbage Management • World Ozone Day Oath to protect the ozone layer by paperless working • Trees plantation by

discouraging plastic use • Cleanliness drive in the Campus under the theme "Clean Ganga Green Ganga" • World Environment Day was celebrated teachers students planted Neem, Peppal, Fruit • plants Plantation Drive and Rallies in campus and nearby villages, • Pollution free Diwali Celebration • observation of Ozone Layer Day 5. Obstacles faced if any, strategies adopted to overcome them Obstacles:- Villagers were not aware, so reluctant to cooperate in community work. It was hard to prepare them for the importance of healthy and hygienic habit formation. Strategies adopted:- Short videos were shown and groups of students and teachers convince them. 6. Impact of the practice Change in the attitude of villagers. 7. Resources required: Manpower, continuous efforts, financial aids.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gangainstituteofeducation.com/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institute has clear-cut aims, vision, mission and objectives for its academic mobility. Its aim is to endeavor, encourage and fulfill the students' needs with latest educational and technological facilities by providing qualitative education through inculcation of moral and ethical values, promotion of creativity and innovation. The institute has a Vision to create window of opportunity for value based alterations and acquaint prospective teachers to handle learners and global snag through harmony in an astute epoch. Mission to advance academic excellence and foster compassionate self-sustained preceptors to overcome the change of dynamic society and environment. The Institute's objectives are to develop reflective, analytic synthetic, critical creative thinking, inter-personal social skills along with positive attitude and self motivation for responsible teacher, possessing the basic values of secularism, national integration and truthfulness.

Provide the weblink of the institution

<http://www.gangainstituteofeducation.com/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. Academic calendar will be prepared more action-oriented. 2. Enhancement of Social Outreach program. 3. National Workshop/Seminar/Conference will be conducted. 4. Organization of extension activities, faculty development program. 5. Addition of technology resources. 6. More community work. 7. Training of nonteaching staff. 8. Financial help to needy person. 9. Planning for Internship. 10. Internal Assessment plan. 11. Publication of Bhartiyaam -Institute's Online International Multidisciplinary Peer Reviewed Journal. 12. More focus on research work. 13. Enriched Placement Cell.